

# Harris County Emergency Services District No.16

16810 Squyres Road, Klein, Texas 77379-7489

## MINUTES OF NOVEMBER 10, 2014 MEETING

The regular meeting was called to order at 7:00 PM at the Klein Volunteer Fire Department (KVFD) Administration Building by Emergency Services District No. 16 (ESD or District) President R.S. Farrell (RSF). Present were members H.L. Marker (HLM), R.W. Carson (RWC), M.A. Pate (MAP), and S.T. Falkner (STF). Present as guests were KVFD President Barry Blum, KVFD Chief Andy Dexter, KVFD Administrator Rich Jones, District Counsel Ira Coveler (of Coveler & Katz PC), and Brad Dill (of BD Realty Advisors, LLC).

Roll call was taken and a quorum was established.

Approval of the minutes for the September 8, 2014 meeting were accepted unanimously as amended (Motion: HLM; Seconded: MAP). Approval of the minutes for the October 13, 2014 meeting were accepted unanimously as amended (Motion: HLM; Seconded: MAP).

Financial reports for the period ending November 10, 2014 and bills to be paid were unanimously accepted as presented (Motion: RWC; Seconded: HLM). Approval of two CD reinvestments per Myrtle Cruz personnel's recommendations was unanimously accepted (Motion: RWC; Seconded: HLM).

A motion to engage Breedlove & Co., P.C. (17014 Seven Pines Drive, Spring, Texas 77379) to perform the District 2014 audit passed unanimously (Motion: RWC; Seconded: HLM).

A motion on the continuation and ratification of a contract with the law firm of Linebarger Goggan Blair & Sampson, LLP for the collection of delinquent District *ad valorem* property taxes and for providing for the payment of 20% of the delinquent taxes, penalties, and interest collected under said contract passed unanimously (Motion: HLM; Seconded: MAP).

A motion for the imposition of additional penalty on delinquent 2014 taxes pursuant to Property Tax Code §33.07 and adoption of a resolution regarding same passed unanimously (Motion: HLM; Seconded: RWC).

A motion to ratify the continuation of the District's resolution to impose penalties on delinquent taxes under Property Tax Code §33.08 for all applicable delinquent taxes, the imposition of additional penalty on 2014 delinquent taxes pursuant to said code, and the adoption of a Resolution regarding same passed unanimously (Motion: HLM; Seconded: MAP).

A motion to impose an early additional penalty for collecting costs for taxes imposed on personal property on delinquent taxes pursuant to Property Tax Code §33.11 and adoption of a resolution regarding same passed unanimously (Motion: HLM; Seconded: MAP).

The KVFD report included the following:

1. KVFD Chief Dexter stated:
  - a) They are mindful of the schedule for creating the five-year budget and are proceeding accordingly.  
The fire department responded to a house fire early Saturday morning. Following extinguishment of the fire, several of the firefighters left the fire scene and went directly to either College Station, TX for live fire training or to Katy, TX for two-day training on extraction of personnel from wrecked vehicles.

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## MINUTES OF NOVEMBER 10, 2014 MEETING (Cont'd)

- b) KVFD responded earlier that day to an airplane that landed at Hooks Airport with collapsed landing gear, which was reported on national news.
2. KVFD Administrator Jones discussed sales tax incurred when purchasing fuel used by KVFD vehicles.
3. KVFD President Blum said:
  - a) The Commissioners were invited to their annual Thanksgiving dinner at 5 PM on Saturday.
  - b) They are working on improving the recruitment of new firefighters.
  - c) They are conducting fact finding for the five-year budget.

Brad Dill's report and subsequent discussion included the following:

1. Mr. Brad Dill reported that legal proceedings associated with the land we seek next to Station #3 are ongoing. A motion to extend the station's feasibility contract to February 27, 2015 passed unanimously (Motion: MAP; Seconded: HLM).
2. Mr. Brad Dill stated that he had spoken with the current developer of the lot adjacent to Station #8, Children's Lighthouse, and the engineer regarding the proposed sanitary sewer and storm sewer easements. Mr. Dill reported that the lines could be installed in a more efficient manner than originally planned because of the cooperation of Children's Lighthouse and the MUD (Municipal Utility District) Engineer. Therefore, Mr. Dill recommended that the District modify the originally specified easement design to a modified design and to permit Children's Lighthouse's contractor and engineer to submit a bid. The District discussed this matter and determined that this proposal would save money and would work well for the District's needs. A motion to modify the easement design as Mr. Dill had recommended and to authorize up to \$35,000 for construction of the needed easements passed unanimously (Motion: MAP; Seconded: HLM).

Long range financial planning for the District was reviewed and discussed.

An inspection of the elevator at Station #7 is due in December 2014. The thermostat mentioned in last month's minutes has been moved and the fan is working properly.

A motion to join SAFE-D passed on a vote of four for joining and one (RWC) against joining (Motion: MAP; Seconded: RWC).

No items needing to be on next month's agenda were mentioned.

There was no Executive Session.

The next regular meeting was set and confirmed for December 8, 2014.

The meeting adjourned at 8:12 PM following a motion for same by HLM, which MAP seconded.



Respectfully submitted:

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT #16**

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