

Harris County Emergency Services District No.16

16810 Squyres Road, Klein, Texas 77379-7489

MINUTES OF JANUARY 12, 2015 MEETING

1. The regular meeting was called to order (Agenda Item #1) at 7:00 PM at the Klein Volunteer Fire Department (KVFD) Administration Building by Emergency Services District No. 16 (ESD or District) President Robert S. Farrell. Present were members Herb L. Marker, Robert W. Carson, and Steve T. Falkner. Present as guests were KVFD President Barry Blum, KVFD Administrator Rich Jones, District Counsel Ira Coveler (of Coveler & Katz PC), and Alex W. McCoy (of Harris County Republican Part [HCRP] Precinct 876). Member Mike A. Pate and guest Brad Dill (of BD Reality Advisors, LLC) arrived respectively at 7:01 PM and 7:03 PM.
2. Roll call was taken and a quorum was established (Agenda Item #2).
3. Approval of the minutes for the December 8, 2014 meeting (Agenda Item #3) was unanimously approved as written (Motion: Herb Marker; Seconded: Robert Carson).
4. Financial reports for the periods ending December 31, 2014 and January 12, 2015 (Agenda Item #5) along with bills to be paid (Agenda Item #10) were unanimously approved as presented (Motion: Robert Carson; Seconded: Herb Marker).
5. Brad Dill's report (Agenda Item #4) and subsequent discussion included the following:
 - a. The sewer and sanitary easements at Station #8 are completed.
 - b. He gave permission for completion of the work at Station #8 that was delayed by weather.
 - c. Harris County's attorney is considering declaring that the county never owned the right-of-way near Station #3. Counsel Ira Coveler is working on resolving this.
6. During the Investment Policy Review the Commissioners agreed they would keep half of their capitol liquid. Cash deposit (CD) maturity dates will not exceed one year (Agenda Items #6, #7, and #13).
7. A motion to retain the law firm of Coveler & Katz, P.C. as the District counsel (Agenda Item #8) passed unanimously (Motion: Herb Marker; Seconded: Mike Pate).
8. A motion to keep Myrtle Cruz, Inc. as the District bookkeeper (Agenda Item #9) passed unanimously (Motion: Robert Carson; Seconded: Herb Marker).
9. The KVFD report (Agenda Items #11 and #12) included the following:
 - a. KVFD President Blum said that, due to the holidays, little action has been taken on remodeling Stations #1 and #4.

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b. MINUTES OF JANURY 12, 2015 MEETING (Cont'd)

b. KVFD Fire Chief Dexter:

- i. Presented a report on response times.
- ii. Stated that starting on February 2, 2015 the daytime firefighters will staff the stations as follows Mondays through Fridays: Station #2, three firefighters (for the aerial); Station #4, three firefighters; Station #5, three firefighters; Station #6, four firefighters, and Station #7, three firefighters. (Stations #1 and #3 will not house daytime firefighters.)
- iii. Said they continue to work on the five-year plan.

10. A discussion about holding an election in May 2015 for a sales tax needs to be an agenda item for the February 2015 meeting (Agenda Item #14).

11. There was no Executive Session (Agenda Item #15).

12. Alex McCoy (Agenda Item #16):

- complemented Chief Dexter on the response time report;
- stated that Ira Coveler has been providing him with the information he has sought and answered his questions;
- asked whether the ESD owns Station #8; and
- inquired as to who owned the other stations.

The Commissioners advised that the ESD owns the land on which Station #8 will be constructed and will own the station once it is built. Also, the ESD owns Stations #2, #5, #6, and #7.

13. The next regular meeting was set and confirmed for February 9, 2015. The meeting adjourned at 8:20 PM (Agenda Item #17) following a motion for same by Mike Pate, which Robert Farrell seconded.



Respectfully submitted:

HARRIS COUNTY EMERGENCY SERVICES DISTRICT #16

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