

**MEETING NOTICE**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16**

Notice is hereby given that the Board of Commissioners of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16** will hold a meeting on **December 12, 2018** at **7:00 p.m.** at the **Klein Volunteer Fire Department, 16810 Squyres Road, Klein, Texas 77379.**

The District will consider and may act upon the following matters:

1. Call the meeting to order.
2. Conduct a roll call and establish a quorum and identify other persons attending the District meeting who are present.
3. Approve the minutes from the November 12, 2018 regular meeting.
4. Review, discuss, and take action on the District Treasurer's report.
5. Review, discuss, and take action on adoption of the revised District Investment Policy.
6. Review, discuss, and take action on paying the District's bills.
7. Receive a report from Brad Dill regarding properties being developed by the District and to review, discuss, and take action on related matters.
8. Receive reports from the Klein Volunteer Fire Department.
9. Review, discuss and take action regarding purchasing air masks for use by the Department.
10. Review, discuss and take action regarding purchasing new command and service trucks to be placed in service with the Department.
11. Receive a report from the committee for moving administrative duties from KVFD to the ESD.
12. Receive a report from the public relations committee.
13. Review, discuss and take action regarding submittals by the Department of request(s) for necessary purchases related to the provision of emergency services pursuant to the service provider contract and District budget.
14. Review, discuss and take action on the payment of capital funding pursuant to current budget forecast.
15. Review, discuss and take action for the sale or disposal of surplus and/or salvage property pursuant to Texas Local Government Code, Subchapter D §263.151 *et. seq.*
16. Review, discuss and take action with respect to any pay applications approved by BRW.
17. Review, discuss and take action regarding matters related to the construction of Station No. 3 Complex.
18. Review, discuss and take action regarding matters related to the remodel of Station No. 6.
19. Review, discuss and take action regarding the construction delivery method to be used related to the design and construction of the Station No. 1 Complex.
20. Receive a report on the ESCI's time / coverage study's status.
21. Review, discuss and take action regarding the storage of files at the District's Administrative Office on Louetta Road.

22. Review, discuss and take action to confirm authorize District Commissioners and Department members to attend the February 7 through February 9, 2019 SAFE-D conference in Frisco, Texas
23. Review, discuss and take action to confirm the date for any future meetings including the next regular District meeting scheduled for January 14, 2019.
24. Discuss any new items which need to be on the agenda for the subsequent District meetings including the regular District meeting.
25. Receive public comment.
26. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
27. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
28. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
29. To review, discuss and take action regarding matters discussed in the Closed Session.
30. Adjournment.



**HARRIS COUNTY  
EMERGENCY SERVICES DISTRICT NO. 16**

By: \_\_\_\_\_

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