

# Harris County Emergency Services District No.16

Suite 250, 8681 Louetta Road, Klein, Texas 77379-6682

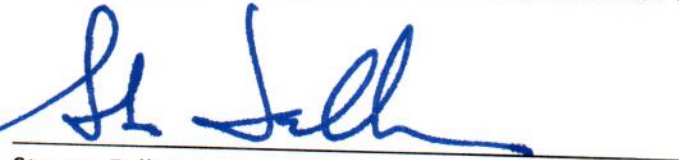
## MINUTES OF THE APRIL 25, 2019 SPECIAL MEETING

- 1 At 5:00 PM on March 25, 2019, Harris County Emergency Services District No. 16 (ESD or District) President William Jones called the special meeting to order at Klein Volunteer Fire Department's Headquarters. Present were ESD members Robert Carson, Mike Pate, and Steven Falkner. Present as a guest was Ira Coveler of Coveler & Peeler P.C.
- 2 Reviewing, discussing, and taking action on an offer letter to the ESD Executive Administrator candidate selected by the committee was postponed to the Closed Session.
- 3 A motion made by Mike Pate and seconded by Robert Carson passed unanimously to use \$50,000 for establishing a District Administrative Bank Account at Compass Bank.
- 4 A motion made by Mike Pate and seconded by Robert Carson passed unanimously to adopt Alliance Payroll Services, Inc. for providing the District's monthly payroll services.
- 5 The Commissioners conducted a Closed Session pursuant to Chapter 551 of the Texas Government Code from 5:23 PM to 6:05 PM.
- 6 A motion made by Lance Wilson and seconded by Robert Carson passed unanimously to extend an offer letter to the ESD Executive Administrator candidate as discussed in the Closed Session.
- 7 At 6:08 PM, a motion to adjourn made by Robert Carson and seconded by Mike Pate passed unanimously.

Respectfully submitted:

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 16**



  
Steven Falkner  
Commissioner