

Harris County Emergency Services District No. 16

Suite 250, 8681 Louetta Road, Klein, Texas 77379-6682

MINUTES OF THE MARCH 23, 2020 SPECIAL MEETING

Due to the risks caused by assembling people during the COVID19 pandemic, the District held the special meeting via telephone.

The call was recorded.

Participants stated their name each time they spoke.

The signal was lost to some participants between 10:18 AM and 10:21 AM and again between 10:30 AM and 10:32 AM.

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- 1 At 10:10 AM on March 23, 2020, Harris County Emergency Services District No. 16 (ESD or District) President William Jones called the special meeting to order. Participating were:
- ESD Commissioners Mike Pate, Steven Falkner, Lance Wilson, and Marcus Melvin;
 - Klein Volunteer Fire Department (KVFD) Fire Chief Michael Gosselin; and
 - Ira Coveler of Coveler & Peeler P.C.
- ESD Executive Administrator Leo Mulvehill joined the meeting at 10:21 AM.

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- 2 No one from the public made a comment.

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- 3 Ira Coveler said the ESD may hold their election either on May 2, 2020 or November 3, 2020. A discussion of the matter revealed the herebelow information.
1. If the election is in May we:
 - can hold it in a location other than the KVFD Headquarters, such as a school or a retired fire station;
 - can control the number of people in the building when they are voting, but we cannot turn anyone away; and
 - probably will be able to hire people to run the election.
 2. If the election is in November:
 - our candidates will be on the same ballot as those running for other offices, such as those running to be President of the United States, and at the same polling places;
 - early voting will start at the same time as the voting for other races;

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- the term of office for those who win the election will be three and half years instead of the usual four years;
 - some expenses that have been incurred while intending to hold the election in May, such as printing the ballots, cannot be recovered; and
 - the ESD will not need to hire people to run the election.
3. Chief Gosselin prefers that the public not be allowed into the department's facilities during the pandemic.
 4. We must decide at this meeting when to hold the election. We cannot delay the decision to gather more data about the pandemic.
 5. Ira Coverler said he knows of one ESD that will hold their election in May and multiple Districts that will delay their election until November. He had no knowledge as to why the ESD holding their election in May was doing so.
 6. Swearing in those elected to office can be done at any time after the election.
 7. The consensus opinion was that other institutions, such as schools, will not allow us to hold the May election at their facility.
 8. Ira Coverler did not have firm figures, but he believed a November election will cost the District less than one in May.

A motion made by Steven Falkner and seconded by Marcus Melvin passed unanimously to hold the election on November 3, 2020.

4 A motion made by Lance Wilson and seconded by Mike Pate passed unanimously to renew a subscription with HydroPoint for their weather TRAK central service at Stations No. 2, No. 5, No. 7, and No. 8. The cost for said service is \$4,394.00.

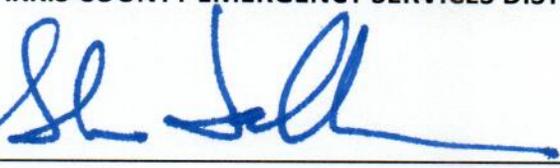
5 A motion made by Lance Wilson and seconded by Mike Pate passed unanimously to spend \$678.00 on lockers at the Annex.

6 At 11:07 AM, a motion made by Lance Wilson and seconded by Marcus Melvin passed unanimously to adjourn.

Respectfully submitted:

HARRIS COUNTY EMERGENCY SERVICES DISTRICT No. 16





Steven Falkner
Commissioner