

MEETING NOTICE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16

Due to the state of emergency caused by the COVID-19 pandemic, the District may exercise its authority to hold the meeting via telephone conference call. If the District holds the meeting via teleconference, then the call will be broadcast at the meeting location and recorded per the requirements of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code) as modified by Governor Abbott's Disaster Proclamation dated March 16, 2020 wherein the Governor temporarily suspended certain open meetings requirements.

NO PUBLIC WILL BE PERMITTED TO CONGREGATE OR BE ADMITTED TO THE PHYSICAL MEETING LOCATION.

The phone number for the public to access the meeting is (346) 248-7799. The meeting identification number (access code) for the call is 821 321 143.

You can also participate in the meeting by joining the Zoom Meeting through the Internet. The identification number (access code) for the meeting is 821 321 143. The link for the meeting is <https://zoom.us/j/821321143>

In the event that you incur a toll as a result of this meeting, please send evidence of the charges to icoverler@coverler.com.

Notice is hereby given that **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16** will hold a meeting on **Monday, April 13, 2020, at 7:00 p.m.**, at the following location in the District: **Klein Volunteer Fire Department Headquarters** located at **16810 Squyres Road, Klein, Texas 77379.**

The District will consider and act upon the following matters:

1. Call the meeting to order, establish a quorum and identify other persons attending the District meeting who are present.
2. Receive public comment.
3. Receive a report from Brad Dill regarding properties being developed by the District and to review, discuss, and take action on related matters.
4. Review, discuss, and take action on paid sick leave/expanded medical leave implementation and other COVID-19 related matters.
5. Approve the minutes from the March 9, 2020 regular meeting.
6. Review, discuss, and take action on the District Treasurer's report and take any necessary action regarding the District's investments
7. Review, discuss, and take action on paying the District's bills.
8. Review, discuss and take action on the payment of capital funding pursuant to the current budget forecast.
9. Review, discuss, and take action with respect to any pay applications approved by BRW.
10. Review, discuss, and take action on granting exemptions for 2020.
11. Review, discuss, and take action regarding entering into an agreement with Ron Welch of Municipal Information Services to prepare an economic report to the District.
12. Receive reports from the Klein Volunteer Fire Department.

13. To review, discuss and take action regarding the Grace accountability system.
14. Review, discuss and take action regarding submittals by the Department of request(s) for necessary purchases related to the provision of emergency services pursuant to the service provider contract and District budget.
15. To review, discuss and take action for the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
16. Receive a report about the ESD Administrator's activities and take any necessary action related to the report.
17. To review, discuss and take action on the electronic storage of the District's files.
18. To review, discuss and take action on any needed maintenance, replacements and improvements related to the operation of the District's fire stations, apparatus or equipment.
19. Review, discuss and take action regarding any reports received from DBR, Inc.
20. Review, discuss and take action regarding matters related to the construction of Station No. 3 Complex.
21. Review, discuss and take action regarding matters related to the remodel of Station No. 6.
22. Review, discuss and take action regarding matters related to the construction of Headquarters and Station No. 1 Complex.
23. Review, discuss and take action regarding committee reports.
24. Review, discuss and take action to confirm the date for any future meetings including the next regular District meeting scheduled for May 11, 2020.
25. Discuss any new items which need to be on the agenda for the subsequent District meetings including the regular District meeting.
26. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
27. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
28. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
29. Review discuss and take action on prospective candidates for the Facilities Manager position.
30. To review, discuss and take action regarding matters discussed in the Closed Session.
31. Adjournment.



**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 16**

By: *Ira A. Coveler*
IRA A. COVELER, District Counsel
COVELER & PEELER, P.C.
Two Memorial City Plaza
820 Gessner, Suite 1710
Houston, Texas 77024
Telephone: (713) 984-8222