

NOTICE OF PUBLIC MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16

Notice is hereby given that **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16** will hold a meeting on **January 11, 2021**, at **7:00 p.m.**, at **Klein Volunteer Fire Department Headquarters** located at **16810 Squyres Road, Klein, Texas 77379**.

The District will consider and act upon the following matters:

1. Call the meeting to order, establish a quorum and identify other persons attending the District meeting who are present.
2. To receive public comment.
3. To elect District Officers for the 2021 term.
4. Receive a report from Brad Dill regarding properties being developed by the District and to review, discuss, and take action on related matters.
5. Approve the minutes from the December 14, 2020 regular meeting and January 4, 2021 special meeting.
6. Review, discuss, and take action on the District Treasurer's report and take any necessary action regarding the District's investments.
7. Review, discuss, and take action on paying the District's bills.
8. To establish the District's Investment Policy for the year.
9. Review, discuss, and take action on engagement of Breedlove & Co., to perform the District 2020 Audit.
10. Review, discuss, and take action with respect to any pay applications approved by BRW.
11. Review, discuss and take action on the payment of capital funding pursuant to the current budget forecast.
12. Receive reports from the Klein Volunteer Fire Department (the "Department").
13. Review, discuss, and take action on extension of the service contract with Klein Volunteer Fire Department for one year.
14. Review, discuss and take action regarding submittals by the Department of request(s) for necessary purchases related to the provision of emergency services pursuant to the service provider contract and District budget.
15. To review, discuss and take action for the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
16. Receive reports about the administrative personnel activities and take any necessary action related to the reports.
17. To review, discuss and take action regarding a policy to implement Health and Safety Code §775.038 authorizing Commissioner compensation for work performed in service to the District.

18. To review, discuss and take action on any needed maintenance, replacements and improvements related to the operation of the District's fire stations, apparatus or equipment.
19. Review, discuss and take action regarding any reports received from DBR, Inc.
20. Review, discuss and take action regarding matters related to the remodel of Station No. 6.
21. Review, discuss and take action regarding matters related to the construction of District's Administrative and Maintenance Complex.
22. Review, discuss and take action regarding matters related to retired Station No. 5's property title.
23. Review, discuss and take action regarding committee reports.
24. Review, discuss and take action to confirm the date for any future meetings including the next regular District meeting scheduled for February 8, 2021.
25. Review, discuss and take action to confirm the date a bi-annual ESD / KVFD workshop regarding the budget and financial forecast.
26. Discuss any new items which need to be on the agenda for the subsequent District meetings including the regular District meeting.
27. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
28. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
29. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
30. To review, discuss and take action regarding District personnel matters.
31. To review, discuss and take action regarding District real estate matters.
32. Adjournment.



**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 16**

By: *Ira A. Coveler*

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