

NOTICE OF PUBLIC MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16

Notice is hereby given that **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16** will hold a public meeting on **December 13, 2021, at 7:00 p.m.**, at **Klein Volunteer Fire Department Training Center Complex** located at **9755 Landry Blvd. Houston, Texas 77070**.

The District will consider and act upon the following matters:

1. Call meeting to order, establish a quorum and identify other persons attending the District meeting who are present.
2. To receive public comment.
3. To review and discuss the appointment of a new District commissioner to fill the Board vacancy left by former commissioner Marcus Melvin whose term expires May 31, 2024 as permitted by Texas Health and Safety Code §775.0445.
4. Review, discuss, and take action on the District's health insurance coverage.
5. Receive a report from Brad Dill regarding properties being developed by the District and to review, discuss, and take action on related matters.
6. Approve the minutes from the November 8, 2021 regular meeting.
7. Review, discuss, and take action on the District Treasurer's report and take any necessary action regarding the District's investments.
8. Review, discuss, and take action on paying the District's bills.
9. Review, discuss, and take action with respect to any pay applications approved by BRW.
10. Review, discuss, and take action with respect to any change orders or other construction matters related to the dispatch center located at Squyres Road.
11. Review, discuss, and take action with respect to any pay applications approved by Martinez Architects.
12. Review, discuss and take action on the payment of capital funding pursuant to the current budget forecast.
13. Review, discuss, and take action on the engagement of an engineering firm to research and formulate current District boundaries and to produce a digital map of the District's boundaries.
14. Receive reports from the Klein Volunteer Fire Department (the "Department").
15. Review, discuss, and take action regarding the Department's 2022 budget.
16. Review, discuss, and take action regarding the District's 2022 budget.
17. Review, discuss, and take action regarding the pest control solicitation.
18. To review, discuss and take action on engagement of auditor to perform District 2021 Audit.

19. Review, discuss and take action regarding submittals by the Department of request(s) for necessary purchases related to the provision of emergency services pursuant to the service provider contract and District budget.
20. To review, discuss and take action for the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
21. To review, discuss and take action on submittals received from the District Commissioners seeking compensation as permitted by Texas Health & Safety Code §775.038 (a-1).
22. Receive reports about the administrative personnel activities and take any necessary action related to the reports.
23. To review, discuss and take action on any needed maintenance, replacements and improvements related to the operation of the District's fire stations, apparatus or equipment.
24. Review, discuss and take action regarding matters related to the remodel of Station No. 6.
25. Review, discuss and take action regarding matters related to property site for Station No. 7 on Louetta.
26. Review, discuss and take action regarding matters related to the construction of District's Administrative and Maintenance Complex.
27. Review, discuss and take action regarding signage related to the ability to carry firearms at the District's Stations.
28. To receive an update and take any necessary action related to the maintenance of the District's records as well as any matters pertaining to electronic versions of the District's files.
29. Review, discuss and take action regarding the roles and responsibilities of the District commissioners.
30. Review, discuss and take action regarding committee reports.
31. Review, discuss and take action to confirm the date for any future meetings including the next regular District meeting scheduled for January 10, 2022.
32. Discuss any new items which need to be on the agenda for the subsequent District meetings including the regular District meeting.
33. Review, discuss and take action regarding hiring an Administrator to serve the District.
34. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
35. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
36. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
37. To review, discuss and take action regarding District personnel matters.
38. To review, discuss and take action regarding District real estate matters.

39. Adjournment.



**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 16**

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