

NOTICE OF PUBLIC MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16

Notice is hereby given that **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 16** will hold a meeting on **Monday, June 13, 2022, at 7:00 p.m.**, at the following location in the District: **Klein Volunteer Fire Department Training Center Complex, 9755 Landry Blvd. Houston, Texas 77070.**

The District will consider and act upon the following matters:

1. Call meeting to order.
2. To administer oath(s) to newly elected/re-elected and/or appointed District commissioners.
3. To receive public comment.
4. To receive a presentation regarding Klein Fire Department's Valor Award Program and take any action related to same.
5. To elect District officers.
6. Review, discuss, and take action regarding any service provider transition related matters.
7. Review, discuss, and take action to define job descriptions for District personnel.
8. Review, discuss and take action on pay scale(s) for District personnel.
9. To receive a presentation from RIT Management Group and take any necessary action.
10. Receive a report from Brad Dill regarding properties being developed by the District and to review, discuss, and take action on related matters.
11. Approve the minutes of prior District meetings.
12. Review, discuss, and take action on the District Treasurer's report and take any necessary action regarding the District's investments.
13. Review, discuss, and take action on paying the District's bills.
14. Review, discuss and take action on the payment of capital funding pursuant to the current budget forecast.
15. Receive reports from the Department.
16. Review, discuss and take action regarding submittals by the Department of request(s) for necessary purchases related to the provision of emergency services pursuant to the service provider contract and District budget.
17. To review, discuss and take action for the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
18. To review, discuss and take action on submittals received from the District Commissioners seeking compensation as permitted by Texas Health & Safety Code §775.038 (a-1).
19. To review, discuss and take action on any needed maintenance, replacements and improvements related to the operation of the District's fire stations, apparatus or equipment.
20. Review, discuss and take action regarding matters related to the remodel of Station No. 6.

21. Review, discuss and take action regarding matters related to property site for Station No. 7 on Louetta.
22. Review, discuss and take action regarding matters related to the construction of District's Administrative and Maintenance Complex.
23. Review, discuss, and take action with respect to any pay applications approved by BRW.
24. Review, discuss and take action on integration of ESD 16 into the current Klein VFD logo.
25. To review, discuss and take action regarding the requested authorizations from Texas Emergency Communications Center, Inc., regarding acquisition of a dispatch facility.
26. To receive an update and take any necessary action related to the maintenance of the District's records as well as any matters pertaining to electronic versions of the District's files.
27. Review, discuss and take action regarding obtaining proposals for a third party auditor to perform an internal audit of the District.
28. Review, discuss and take action to confirm the date for any future meetings including the next regular District meeting scheduled for July 11, 2022.
29. Discuss any items which need to be on the agenda for the subsequent District meetings including the regular District meeting.
30. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.
31. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
32. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
33. Review, discuss and take action regarding hiring an Administrator to serve the District.
34. To review, discuss and take action regarding District personnel matters.
35. To review, discuss and take action regarding District real estate matters.
36. Adjournment.

**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 16**



By: *Ira A. Coveler*
IRA A. COVELER, District Counsel
 COVELER & PEELER, P.C.
 Two Memorial City Plaza
 820 Gessner, Suite 1710
 Houston, Texas 77024
 Phone: (713) 984-8222
 Email: icoveler@coveler.com